

ANNUAL REPORT 2024 – 25



Family Fun Fair with the NRM Red Hens and Bub and Bill

Photo Mike Kent

PORT DOCK STATION RAILWAY TRUST

FOUNDATION

The Trust was established in 2013 to assume ownership of the collections held by the National Railway Museum as a means of increasing protection of these collections.

TRUSTEES

The Trust continues to be constituted with four trustees -

Peter James Cahalan

Jeremy Richard Browne

Franklin John Hussey

Stuart Andrew Bowes

CONTACTS

Email jeremy@parsonstabo.com.au

Mail PO Box 10408 Gouger Street
 Adelaide BC 5000

Phone 0418 814 494

A handwritten signature in dark ink, appearing to read 'JBrowne', with a stylized, cursive script.

Jeremy Browne

Trustee

PROCESS

GIFT / LOAN

In accordance with

- A memorandum of understanding between the Trust and the National Railway Museum Inc., and
- The Rules of the National Railway Museum Inc.

defined “Collection Items” of the Museum are to be gifted to the Trust, which in turn will loan them back to the Museum for display and maintenance.

Collection items may consist of more than one element – for example..

- Table ware
- Photographic collections

For practical purposes, this process is being conducted in a number of blocks.

LOAN TERMINATION

A Loan Agreement between the two parties allows for a loan to be terminated with appropriate notice. Such a termination would lead to the Trust having to de-accession the item.

The two parties have developed an orderly process for this to be undertaken.

Should the Museum decide, for whatever reason, that an item on loan is no longer required, it advises the Trust it wishes to terminate the loan. The Trust will de-accession the item and normally engage the Museum to sell/dispose of the item on the Trust’s behalf. Transfer to other similar organisations will take precedence over other methods of disposal.

DUE DILIGENCE

The Trustees meet as required and maintain a Plant Ledger of the items gifted to it. A sample on-site audit is conducted annually, checking the existence of selected items and noting the condition and storage conditions of the items.

ADMINISTRATION

TRUST MEETINGS

The Trust met on two occasions during the year –

- Meeting 26 on 17 March 2025
- Meeting 27 on 9 April 2025 followed by the Annual Audit

SAMPLE AUDIT

An Audit was carried out on 9 April 2025. This audit focused on the following areas –

- Photographing and audio collections

The audit result was excellent.

FINANCE

The Trust holds a small bank balance. The balance at 30 June 2025 was \$1168.17

GIFTS / LOANS

There were two new Gifts during the year, numbers 36 and 37. These were accepted by the Trust and loaned back to the NRM.

DEACCESSION

It was deemed that some items were best returned to the custody of the NRM. This process was completed in June 2025.

- ***Cafeteria carriage*** - Trust Schedule 1 Item 30
- ***Woodville Signal Cabin*** – Trust Schedule 4 Item 42
- ***Callington Station*** - Trust Schedule 4 Item 43
- ***Eudunda Gangers Shed*** – Trust Schedule 4 Item 44

BACK-UP STORAGE

The NRM Curator provided a 12 TB portable hard drive back-up for the Trust to store. This is held by Trustee J Browne